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3 April 1987

MEMORANDUM FOR: [REDACTED] 25X1
DCI Information Management Officer

FROM: [REDACTED] 25X1
Agency Security Classification Officer
Office of Information Technology

SUBJECT: National Security Classification Authority (NSCA)

1. A review of Agency National Security Classification Authorities (NSCA) has recently been completed. Only those individuals occupying positions specifically delegated in writing as requiring original NSCA may exercise original classification authority. Original NSCA is not required for most positions since all Agency employees have the authority to make derivative classification decisions based upon the Agency Classification Guide or applicable source documents.

2. Enclosed is a listing of personnel and positions in your directorate having NSCA. The employee NSCA and the position NSCA should always match except when personnel are assigned to the development complement. I have highlighted the entries where the employee NSCA and the position NSCA do not match. These discrepancies should be resolved by submitting an updated Form 1152, Request for Personnel Action.

3. In addition, please ask each office and staff in your directorate to review the list of NSCA's to ensure that those who need NSCA have it, and that those who currently hold NSCA continue to require it in the course of their present responsibilities.

4. Attached is a NSCA information sheet that may be of some help to you in making the necessary changes. If you have any questions or if I can be of assistance, please do not hesitate to call. I can be reached on [REDACTED]

25X1

25X1 Attachments

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